

Our Town

Town of Burgaw Weekly Newsletter | August 16-20, 2021



Town Calendar

August 26 | 5:30 PM

Planning & Zoning Board
Meeting and Special
Board of Adjustment
Meeting

September 2 | 8:30 AM

Tourism Development
Authority Meeting

September 6

Town offices closed in
observance of Labor Day

September 13 | 5:30

Parks & Recreation
Advisory Committee
Meeting

September 14 | 4:30 PM

Board of Commissioners
Meeting

September 16 | 5:30 PM

Planning & Zoning Board
Meeting

Hankins Memorial Park receives new upgrades

The Burgaw Parks, Recreation & Tourism Department finished a few upgrades to Hankins Memorial Park this past week. Upgrades included painting the gazebo and bathroom doors, installing new landscape boarder, and upgrading the park signs. We are also excited to install new benches in September through a partnership with Ethan Bolin, a local boy scout looking to complete his Eagle Scout project. We hope residents enjoy the new upgrades. If you have suggestions on improvements, please reach out to the Parks, Recreation & Tourism office at (910)-300-6401.



Applications now being accepted for Planning & Zoning Board and the Burgaw Tourism Development Authority

The Town of Burgaw is currently accepting applications to fill one extraterritorial jurisdiction (ETJ) position on the Planning & Zoning Board. Applicant must reside within the town's ETJ. For more information, please contact the Planning Director at 663-3451.

Applications are also being accepted to fill two (2) vacancies on the Burgaw Tourism Development Authority. Applicants must be active in the promotion of travel and tourism in the Town of Burgaw. These are volunteer positions with no compensation. For more information, please contact the Parks, Recreation & Tourism Department at 300-6401.

Applications may be downloaded on the town website at www.burgawnc.gov or picked up at Town Hall, 109 N. Walker Street. Applications must be submitted to the Town Clerk at kwells@burgawnc.gov or dropped off at Town Hall by 5:00 PM on Friday, September 3, 2021.

Stay In Touch!



@BurgawNC



@townofburgaw



mail@burgawnc.gov



Burgawnc.gov



910-259-2151



109 N. Walker Street

MEETING NOTICE

The next regular Planning & Zoning Board meeting will be August 26, 2021 at 5:30 PM. The Board of Adjustment will also hold a special meeting at this time. Both meetings will be held at the Historic Train Depot, located at 115 S. Dickerson Street, Burgaw. The purpose for the Board of Adjustment meeting is for consideration of an Evidentiary Hearing for a Minor Special Use Permit for 413 S. Dudley Street for an accessory apartment. All interested parties are invited to attend.

Debris reminders from Public Works staff

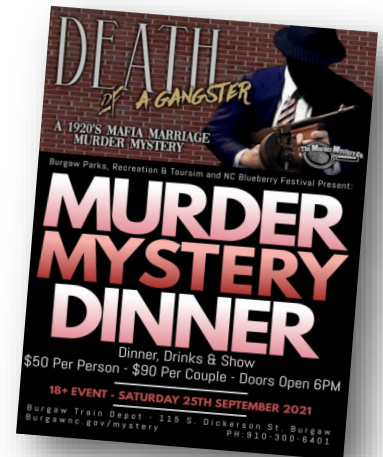
Public Works would like to remind residents that, per the Town of Burgaw's Code of Ordinances, placing trash, debris, garbage, or litter in the street or public road without permission is prohibited. All trash, debris, etc., should be placed in a proper location and/or in proper containers. **This includes yard waste placed in or on streets and sidewalks.** Yard waste placed in or on streets and sidewalks not only poses a safety risk for vehicles and pedestrians, but it also leads to clogged storm drains and ditches when it is washed or blown into these during storm incidents. This can lead to flooding issues around Town. The Town requests that all yard debris be placed properly behind the curb on the right-of-way out of the sidewalk and out of the street. Please remember to not blow your yard clippings into the street! We thank you for your continued cooperation.

New rates to reflect on utility bill due September 10

The Town of Burgaw has not increased water and sewer utility rates since 2015. The costs of operations, maintenance, and sewer treatment continue to increase from year to year. With contractual costs increasing for the treatment of our sewer and to keep our entire system properly maintained, the Board of Commissioners approved water and sewer rate increases with the adoption of the FY 2021-2022 budget. A new stormwater utility fee was also approved in the budget. See insert within the newsletter for more information about the stormwater utility fee. The new rate schedules can be found on our website at burgawnc.gov/budget. The new water and sewer rates, with the addition of the stormwater utility fee, will be reflected on the utility bill due September 10th, which will include usage between mid-July and mid-August.

Do you have what it takes to solve this 1920s murder mystery?

Dress in your best 1920s outfit and join the Town of Burgaw and the North Carolina Blueberry Festival for dinner, drinks, and a show. Tickets are now available starting at \$50.00 per person or \$90.00 per couple. This event will take place on September 25th; doors opening at 6:00 PM and dinner starting at 6:30 PM. Participants must be 18 years or older. Seating charts will be assigned for this event; please provide group information during the registration process. Register at burgawnc.gov/mystery; no refunds. Contact the Parks, Recreation & Tourism office for more information at (910) 300-6401 or email recreation@burgawnc.gov.



Just a note!

Over 200 backpacks full of school supplies were distributed during the Burgaw Police Department's Annual Cram the Cruiser event!



Check out our new donations page to support the Parks, Recreation & Tourism Department

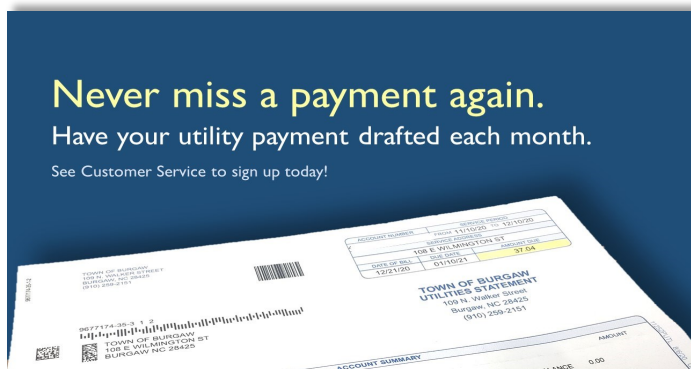
Are you looking to become a donor or sponsor of the Burgaw Parks, Recreation & Tourism Department? Then check out our new donations page located at burgawnc.gov/donate. Donations and sponsorships are accepted for park and facility improvements and program sponsorships. Contributions to our department may be tax deductible; please contact your tax professional for guidance. For more information on our donation and sponsorship program, contact the Parks & Recreation Director at (910)-300-9011 or by emailing csuggs@burgawnc.gov.



SLOW DOWN IN OUR TOWN!

Help us slow down drivers in our town by displaying a yard sign in your yard!

Available FREE at Town Hall
Monday-Friday
8 AM-5 PM



Business SPOTLIGHT

WEEKLY FEATURE SPONSORED BY BURGAW TDA



LAW OFFICE OF ZACHARY S. RIVENBARK, PLLC

- WHAT:** Attorney
- WHERE:** 107 E. Fremont Street, Burgaw
- HOURS:** Monday-Thursday 9:00 AM - 5:00 PM
- PHONE:** 910-259-7772
- EMAIL:** zsr@pendercountyattorney.com
- WEBSITE:** www.pendercountyattorney.com

Want your business featured?

Each week, the Burgaw Tourism Development Authority (TDA) will select a registered business to be featured as TDA's Business Spotlight of the Week. Keep in mind that depending on the number of applicants, it may take time before your business is featured as Business spotlight of the Week. Provide all required details to register your business. Please only register your business once. Registration is only open to businesses inside the Burgaw corporate limits. Participants can register by visiting burgawnc.gov/spotlight.



ADA Transition Plan Survey

The ADA Transition Plan is a comprehensive plan for improving access for individuals with disabilities to Town facilities, parks, programs, services, activities, and events. It is part of the Town of Burgaw's continued efforts to welcome and serve all members of the community. By updating and implementing the Transition Plan, consistent with the ADA, Town services and facilities will become more comfortable, welcoming, and accessible to everyone.

The Town is seeking input from individuals with disabilities, patrons, caregivers, organizations, and agencies that support individuals with disabilities as well as from interested individuals with experience in accessibility needs and best practices. This community involvement will help the Town with its self-evaluation process and better enable us to address and prioritize current and future accessibility needs.

The Town and its consultants have prepared this survey to help evaluate community perspectives on accessibility to Town programs, services, and facilities.

The Town of Burgaw is asking for your input by completing this questionnaire that addresses accessibility of services and activities offered to the public. Examples include: obtaining a permit, paying a fee, participating in a recreational program, or attending a public meeting. All responses are subject to becoming public record.

The purpose of this questionnaire is to gather information on how Town services are, or are not, accessible to people with disabilities. The goal is that each service is readily accessible to and usable by persons with disabilities.

The survey will be available through September 3, 2021.

Survey Link - <https://www.surveymonkey.com/r/THJFMD8>

A Reminder From Our Planning Department

Before you start building a fence or adding a tool shed on your property, there are several steps you need to take before getting started. Always contact the Burgaw Planning Department to get the permits you need before starting work. You can find the permit application on the town's website.

For questions, please contact our Planning Department at 663-3452.

What's **COOKING** IN OUR TOWN



Five-Cup Fruit Salad

You Will Need

- 1 can (8-1/4 oz) pineapple chunks, undrained
- 1 can (11 oz) mandarin oranges, drained
- 1 container (8 oz) sour cream
- 1 cup coconut flakes (or shredded)
- 1 cup miniature marshmallows

Directions

- 1) Drain pineapple chunks, reserving 1 Tbsp. of the juice.
- 2) Mix pineapple chunks, reserved juice, mandarin oranges, sour cream, coconut flakes and marshmallows; toss lightly. Cover.
- 3) Refrigerate several hours or until chilled.

Have a favorite recipe you would like to share with your community?

Send it in and we will feature a seasonal recipe in *Our Town!* Recipes can be sent to the Town Clerk at kwells@burgawnc.gov or drop off at Town Hall.



STAY ALERT, INFORMED AND SAFE

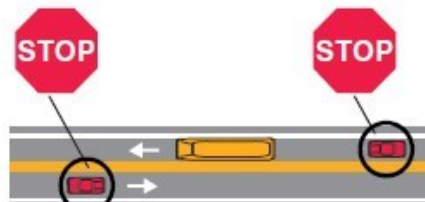
We encourage our citizens to follow us on Facebook and our website for important updates. Town staff urges our citizens to sign up with CodeRED Emergency Notifications. This program is free and easy to sign up. You have the options to enter your phone numbers and/or email address to receive critical notifications from the town, such as severe weather alerts, important information, boil water advisories, etc. Sign up today by visiting our website at BurgawNC.gov, click "I want to" menu at the top of the homepage, then click "Sign up for CodeRED Emergency Notifications." You may contact Town Hall at 259-2151 for questions or assistance.



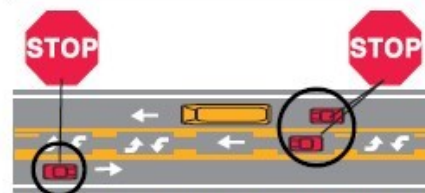
SCHOOL BUS STOP REMINDERS FROM THE BURGAW POLICE DEPARTMENT

School starts again soon in Pender County. Please be aware of our children as they board and unload from our public school buses. North Carolina General Statute states "When a school bus is displaying its mechanical stop signal or flashing red lights and the bus is stopped for the purpose of receiving or discharging passengers, the driver of any other vehicle that approaches the school bus from any direction on the same street, highway, or public vehicular area shall bring that other vehicle to a full stop and shall remain stopped. The driver of the other vehicle shall not proceed to move, pass, or attempt to pass the school bus until after the mechanical stop signal has been withdrawn, the flashing red stoplights have been turned off, and the bus has started to move." The statute continues to say "the driver of a vehicle traveling in the opposite direction from the school bus, upon any road, highway or city street that has been divided into two roadways, so constructed as to separate vehicular traffic between the two roadways by an intervening space (including a center lane for left turns if the roadway consists of at least four more lanes) or by a physical barrier, need not stop upon meeting and passing any school bus that has stopped in the roadway across the dividing space or physical barrier." (§ 20-217). If anyone has any questions or concerns, please feel free to contact the Burgaw Police Department. See the brochure to the right supplied by the NC DMV School Bus & Traffic Safety Section.

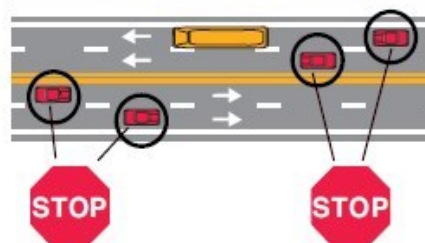
North Carolina SCHOOL BUS STOP LAW



Two-lane roadway: When school bus stops for passengers, all traffic from both directions must stop.



Two-lane roadway with a center turning lane: When school bus stops for passengers, all traffic from both directions must stop.

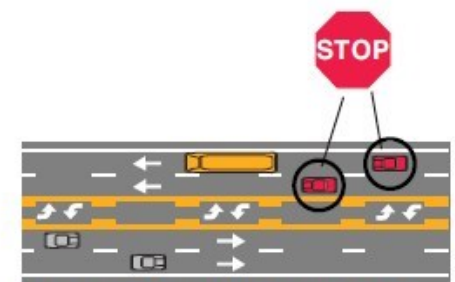


Four-lane roadway without a median separation: When school bus stops for passengers, all traffic from both directions must stop.

More information on reverse.



Any divided highway with a median separation: When school bus stops for passengers, only traffic following the bus must stop.



Roadway of four lanes or more with a center turning lane: When school bus stops for passengers, only traffic following the bus must stop.



**N.C. Division of Motor Vehicles
School Bus & Traffic Safety**
3117 Mail Service Center
Raleigh, NC 27697-3117

Phone: (919) 715-7000
Fax: (919) 715-3306
www.ncdot.gov/dmv



Stormwater Management Utility Fee & Rate Guide

Beginning July 1, 2021, all owners or tenants of property within the Town Limits of Burgaw will be charged a stormwater fee.

What is Stormwater?

Stormwater runoff is excess rainwater that runs off from land surfaces during and following rainfall. A certain amount of rainfall will naturally soak into the ground, particularly if the land cover is vegetated or has a tree canopy. Before land is developed for beneficial purposes, a significant portion of rainfall soaks (infiltrates) into the ground, thereby resulting in much less surface runoff.

In developed conditions, however, less of the rainfall can soak into the ground and surface runoff generally increases. Increased runoff contributes to higher peak flows in drainage systems and receiving streams, as well as a greater volume of runoff. Higher peak flows and greater volume contribute to urban stormwater management concerns, including flooding safety hazards, property damage, soil and stream erosion, and impacts to surface water quality and stream health.

Why use "impervious area" in determining stormwater charges?

The billing of all properties (residential or commercial) is based on impervious area. Impervious area is a term used to refer to hard surfaces on a property that do not allow rain to soak into the ground. Roofs, garages, carports, storage sheds, commercial buildings and concrete, gravel, or asphalt driveways, sidewalks, parking lots, and patios are all considered impervious areas.

The Stormwater Fee structure reflects the amount of runoff that each individual property contributes to the community's overall stormwater runoff. The more impervious surface area on a property, the greater the amount of stormwater that runs off into our culverts and streams, thus the greater the demand on the drainage infrastructure. The fee is set up so that properties that produce more runoff are assessed a greater stormwater fee.

What is an Equivalent Unit Residential (ERU) and how was it developed?

An Equivalent Residential Unit (ERU) is the unit of measurement that the Town of Burgaw uses for billing the Stormwater Fee. The ERU was developed by reviewing the impervious area of a statistical sampling of representative properties in Burgaw. Each property was measured and a median impervious surface area was determined to be about 2,400 square feet. Therefore, 2,400 sq. ft. equals one (1) ERU. All commercial, industrial, institutional, and multi-family properties were also measured. These properties will be assessed one (1) ERU for each 2,400 sq ft of impervious surface per month.

Who has to pay the stormwater utility fee?

Beginning July 1, 2021, all owners or tenants of property within the Town Limits of Burgaw will be charged a stormwater fee. Properties outside of the Town's corporate limits are not subject to the fee.

How often are customers billed?

Stormwater Management Utility customers are billed monthly on the same bill as their water and sewer services. Customers who do not receive water and sewer services from the Town will receive a stormwater utility bill on the same monthly billing cycle.

How to determine your Stormwater Management Utility Fees

Single-family Properties

All Single Family Detached Properties
Shall be Billed for One (1) ERU per Month. **\$2.50**

Commercial, Institutional, Industrial, and Multi-family Properties

Based on ERU Calculation of Impervious Surface **\$2.50 / ERU**
2,400 sq ft of Impervious Surface = 1 ERU

EQUIVALENT RESIDENTIAL UNIT (ERU) - Two thousand four hundred (2,400) square feet of impervious surface.

IMPERVIOUS SURFACE AREA shall mean developed areas of land that prevent or significantly impede the infiltration of stormwater into the soil. Typical impervious surface areas include, but are not limited to: roofs, sidewalks, walkways, patios, swimming pools, private driveways, parking lots, access extensions, alleys and other paved, engineered, compacted or gravel surfaces containing materials that prevent or significantly impede the natural infiltration of stormwater into the soil.

For More Information, Visit: <https://BurgawNC.gov/stormwater>

2021 Town of Burgaw Meeting Schedule

All meetings are held at the Historic Train Depot, located at 115 S. Dickerson Street, Burgaw, unless otherwise posted.

Meeting agendas can be found on the town's website at BurgawNC.gov.

Notices for cancelations and special called meetings will be posted on the town's website and weekly newsletter when necessary.

For questions or assistance, please contact the Town Clerk at 910-663-3441 or kwells@burgawnc.gov.

Board of Commissioners Meetings

Second Tuesday of every month | 4:30 PM
Public Forum/Public Hearings at 5:30 PM

Planning & Zoning Board Meetings

Third Thursday of every month | 5:30 PM

Burgaw Area Tourism Development Authority

First Thursday of every month | 8:30 AM

Parks & Recreation Advisory Committee

Second Monday of January, March, May, July, September, November | 5:30 PM

Police Advisory Board

Third Tuesday of February, May, August, November | 5:30 PM



Town Hall

109 N. Walker St.
Burgaw, NC 28425
910-259-2151
mail@burgawnc.gov
www.burgawnc.gov

Office Hours

8:00 AM - 5:00 PM
Monday-Friday

Utilities

663-3445

Parks & Town Events

300-6401

Human Resources

663-3444

Permitting & Inspections

663-3452

Public Works Department

259-2901

Police Department

Non-Emergency
259-4924

Fire Department

Non-Emergency
259-7494

Elected & Appointed Officials

Mayor

Kenneth T. Cowan

Mayor Pro Tem

Wilfred Robbins

Commissioners

Jan Dawson
James Murphy
Bill George
Vernon Harrell

Town Manager

James H. Gantt

Town Clerk

Kristin J. Wells

Town Attorney

Zachary Rivenbark

2021 RECYCLING SCHEDULE

EAST side of Railroad Right-of-way

July 14
July 28
August 11
August 25
September 8
September 22
October 6
October 20
November 3
November 17
December 1
December 15
December 29

WEST side of Railroad Right-of-way

July 7
July 21
August 4
August 18
September 1
September 15
September 29
October 13
October 27
November 10
November 24
December 8
December 22

"Railroad Right-of-way" is the Train Depot at 115 S. Dickerson Street

Stay IN THE KNOW

Sign up with "Notify Me" on our website to receive the weekly newsletter and other important information directly to your email and/or via text message!

Visit BurgawNC.gov to sign up today!

BURGAW, NC

T-Shirts & License Tags

Stop by today to purchase a Burgaw, NC t-shirt and a license tag for just \$10 each. Available for purchase Monday-Friday, 8am-5pm at Town Hall, 109 N. Walker Street.



Provided by the Burgaw Tourism Development Authority



Public Works Emergency Response Number

PHONE # 910-470-0457

This phone is only answered after hours, between 4:30 PM - 7:30 AM, and is for water and sewer **emergencies only**. Unless Public Works has been given prior Notice from Town Hall, Public Works **cannot turn your water on due to non-payment shut off**.